Dade County Library Board of Trustees

Meeting Minutes

December 14, 2021

The meeting was called to order at 3:40 pm by Board President, Connie Roseman.

Present were the Library Director: LaNita Hackney; and trustees: Connie Roseman, Kathie Blackwell, Patricia Kreissler, Sherry Gillispie, and Angela Myers.

The minutes from the last meeting were reviewed. Kathie moved we accept the minutes, Sherry seconded the motion and it passed, 5-0.

The treasurer’s report was reviewed. Beginning balance was $116,483.67. After deposits of $1,318.47, and interest income of $8.98, minus expenses of $14,566.76 including checks from October in the amount of $214.48 , the ending adjusted balance is $103,244.36. Angela moved we accept the treasurer’s report, the motion was seconded by Kathie. The motion was approved 5-0.

The Director’s Report:

Old Business:

* The Book Return box outside received a new facelift, courtesy of Angela Myers.
* After discussion of the Free Wi-Fi provided for Everton, Sherry moved we sign a 12 month contract to continue service with Mediacom for $189.95 per month. Angela seconded the motion and it passed, 5-0. The other option presented was $229.95/month with no contract. Century Link has not notified us of any changes for service at Dadeville so those charges will continue at $69.99 per month.
* The other Wi-Fi service sites have been shut down with equipment remaining in place for one month in case the locations decide to purchase it. If not, it will be removed. 3 modems will be returned to the service provider.
* After explanation of the form and the procedure for obtaining passwords for using the Free Wi-Fi, Angela made a motion to accept the procedure and form used to assign passwords to users. Sherry seconded the motion and it passed 5-0.
* The Library website went live on Monday, December 6th. The board was given a tour of the website on an iPad. The site can be accessed at [www.dadecolib.org](http://www.dadecolib.org).
* Library repairs that have been completed are shelving in the Children’s closet; new guttering, downspout, and drainpipe on the front porch area, and the flashing on the North side has been tacked down. Painting on the inside will be postponed until after the first of the year.
* The Public Library Survey was submitted on November 22 and was accepted with no correction notices.
* The new furnace has been installed. It was noted at that time that the fan in the AC unit is only working at 30% capacity.
* The book inventory continues with almost half of the Large Print Westerns completed.
* Jackets for the staff with the library logo embroidered on them were ordered and production is in process. The staff expressed appreciation for the gift from the BOT.

New Business:

* Cookies with Santa happened during December Story Hour. There were 4 children present. It has been mentioned that moving Storytime to Monday instead of Friday would give pre-school students the opportunity to participate as there is no school on Mondays.
* After discussion, Sherry made a motion to reconcile the budget by moving Elsie Stephen’s $20,000 gift to Maintenance from General Funds; to move funds from Memberships to Baker & Taylor ($18.50), Insurance ($315) and Miscellaneous Expenses ($235.29); and to add $4000 to the License/Technology line item for 2022 Budget to provide for Free Wi-Fi.. The motion was seconded by Angela and passed, 5-0.
* A refund has been received from MoreNet in the amount of $766.20 (Remote Electronic Access for Libraries) REAL Money is being used for the cost of the new firewall for 5 years. Also a new router and the firewall will be changed out tomorrow.
* The Hartford Insurance Audit was completed on December 13.
* Tax money has been received for the month of December in the amount of $18,078.19.

Upcoming Business:

* In January we will have election of Board of Trustee Officers as well as consideration of staff salary increases.

After review of, Angela made a motion that the bills be paid. Sherry seconded the motion and it passed, 5-0.

Angela moved the meeting be adjourned, and Sherry seconded the motion. The motion passed 5-0 and the meeting was adjourned at 4:10 p.m. The next meeting will be on Tuesday, January 11, 2022 at 3:30 p.m.

Respectfully submitted,

Angela Myers

Board Secretary